



MISSOURI FIRE FIGHTERS CRITICAL ILLNESS POOL

Residential/Inpatient Treatment Services

Grant Application Process

Individual

- Discusses circumstances of Residential/Inpatient Treatment with appropriate Regional Clinician
- Follows protocol for filing insurance and workers compensation
- Submits to the Regional Clinician:
 - Completed Residential/Inpatient Treatment Grant Application
 - Verification of completion of treatment
 - Residential/Inpatient Treatment Services Expense Voucher with all appropriate invoices, receipts, and payee information including a W-9.

Regional Clinician

- Evaluates application to determine eligibility
 - Approves Application
 - Notifies Individual
 - Notifies Program Manager of total dollars requested and supporting documentation for payment(s)
 - Denies Application
 - Notifies Individual of decision, justification or request for additional information
 - Individual resubmits application if appropriate

Program Manager

- Emails notice of Regional Clinician-approved Residential/Inpatient Treatment Grant Application to the Board for approval
- Following Board approval, submits request to Accounting for facility payment and/or Individual reimbursement for travel with supporting documentation.
- Updates Behavioral Health Program budget